

10 11 2011 Work Session

For ADA assistance, contact the Office of Equity and Compliance, 534-0781, at least 3 business days before the meeting.

New Business

1. [8:30 AM - 8:45 AM School Board Comments](#)

Minutes:

Kay Fields, Board Chair, announced the budget concerns voiced by Mrs. Wright will be discussed at a November Work Session and the budget process will be discussed at the Board retreat.

Mrs. Wright agreed to serve on the 21st Century Grant Advisory Board for the Boys and Girls Club.

Wes Bridges, School Board attorney, acknowledged that the Supervisor of Elections has endorsed the Redistricting documents and they will be submitted for Board adoption at an upcoming meeting.

The October 25th Board meeting will be moved to Bartow High School's auditorium due to AFSCME's Impasse Hearing.

Mrs. Fields will forward the Board Members a survey from the Central Florida Public School Boards Coalition. Several questions: Do the school board members participate in the Florida School Boards Association's certified Board Member Program? Yes. If so, are there specific models your district's Board Members would like to see brought to a local venue such as the Central Florida Public School Boards Coalition? Please specify which models you would like brought to a local venue. Mrs. Fields asked that responses be provided to Pat McManus, Senior Staff Assistant, by Friday, October 21st.

Mrs. Wright reported she attended the Central Florida Public School Boards Coalition meeting where the survey was discussed as an option and cost savings effort. There were also discussions on conversations with Legislators. Three solutions for Legislators: fund

it, fix it, or forget it.

She stated that it was also mentioned that Osceola County is looking to reduce transportation fuel costs by increasing the grade 6-12 walkers from a 2 mile to a 3 mile radius. However, infrastructure such as sidewalks and crossings must be in place.

Mrs. Fields questioned the District's \$5000 donation to Polk Vision. Dr. Nickell responded that historically the district has contributed \$10,000; this year it was reduced to \$5,000. It will be reviewed again next year.

Board Agenda Review

2. [8:45 AM - 9:15 AM Review October 11, 2011 School Board Agenda](#)

Attachment: [10 11 11 School Board Agenda.pdf](#)

Minutes:

None

Discussion

Item 3

3. ~~9:15 AM - 9:20 AM Charter Committee Recommendation on the Florida Virtual Academy~~

Attachment: ~~Committee Recommendation-FL Virtual Academy 10-11-11.pdf~~

Item 4

4. [9:20 AM - 9:40 AM Budget Update](#)

Attachment: [Budget Update Oct 11 2011.pdf](#)

Attachment: [Unaudited CAFR.pdf](#)

Minutes:

Mark Grey, Assistant Superintendent of Business Services, distributed information on the long range financial outlook for Florida. The projections have declined since the first numbers were provided earlier in the summer. The State projected a student increase for Polk County of 1275 for 2012/13; 700 for 2013/14; and 650 for 2014/15. They predicted a decline for most other school districts.

Our FTE is currently 476 students below their estimate but our PTM is over by 1000 students. PTM is used to build school budgets by basic school staff allocations; FTE if a per student funding (projection provided by State based on survey (@ \$6100 per student).

The State uses 10 different enrollment models to determine growth rate of school districts.

Item 5

5. [9:40 AM - 9:50 AM BREAK](#)

Item 6

6. [9:50 AM - 10:00 AM Class Size Update](#)

Attachment: [SY 2012 Class Size Summary.pdf](#)

Minutes:

Ann Tankson, Associate Superintendent, provided information on the district's efforts to meet class size. This Friday, October 14th, is the last day of FTE and the final day to be in compliance. We are at class size at the elementary level by incorporating 35 co-teaching positions and moving 410 students to cluster schools. It has worked out really well.

We are monitoring daily the middle and high school levels; currently they are not in compliance but we are working hard to be there by Friday.

Item 7

7. [10:00 AM - 10:10 AM Student Athletic Transfers](#)

Attachment: [Student Athletic Transfers.pdf](#)

Minutes:

Don Bridges, Director of Athletics, provided an overview of student transfers. This year there were 344 new transfers; however, it is unknown how many of those are playing sports. Most of the 344 are for academics and course availability. This is a State and nation-wide issue; every high school in the district has someone on an out-of-zone transfer playing sports.

Problems arise when students change schools during the school year. The FHSAA by-laws state that after the school year begins, a student is not allowed to play if they did not change place of residence. In order to play that school year, student must provide documentation on

- complete family moved to the new school zone
- student gets married

- parents die
- parents sent to prison

When the district receives information that a student is not living in appropriate school zone, their residency or course enrollment is reviewed. Boosters are the district's biggest problem by recruiting and circumventing the district's policies / procedures.

Senior privileges allow a student who has been attending a school on an out-of-zone transfer to continue their 12th year without continuing the original academic transfer requirement. However, if a student listed an academy for the transfer and stop attending the academy, they return to their zone school.

In the future it is suggested that the guidance office or enrolling secretaries ask the student if they will be playing sports; if so, the coach and parents are to sign an affidavit affirming they (parents and student) have made a full and complete move. If the family is found to be in violation the parents agree to pay the fine imposed on the school, the student will be ruled ineligible for sports for one year, and will be returned to their zoned school.

Mrs. Wright asked how much communication will be provided to parents before they enroll. Mr. Bridges stated the information will be provided to enrolling staff and coaches.

Mr. O'Reilly noted that too many hours have been spent on determining legal residency based on athletics. He suggested students be allowed to attend the high school of their choice based on sports or academics. If they move anytime during their high school years, they have to go back to their zoned school regardless of sports or curriculum. We are an academic system. It is understood that the Booster Club alumni have approached legislators to change the process; why can't the school districts do the same?

Don Bridges reported that Florida has the most liberal transfer rules in the nation.

Item 8

8. [10:10 AM - 10:20 AM 2012 PCSB Retiree Health Plans Renewals](#)

Attachment: [2012 Retiree Self Funded Plan Funding Analysis 10 05 11.pdf](#)

Attachment: [SUMMARY-RETIREE HEALTH RENEWAL-2012.pdf](#)

Attachment: [BOARD AGENDA EXHIBIT.pdf](#)

Minutes:

For the under 65 aged retiree, state law prohibits charging premiums higher than active employees. Employee premiums are going up \$63 per month; the insurance committee recommended an increase for retirees of \$21 this year and re-evaluate the needs next year. Historically, retirees have a higher

user ratio than employees but we cannot charge higher than active employee.

Over aged 65 retirees will have two Blue Medicare options. Their premiums will be reduced from \$440 to \$420 a month. Currently there are 822 retirees on the School Board's self funded health insurance plan but some will change to the Blue Medicare plan as they learn of the benefits and cost savings of the program. Some employees are not able to use the Blue Medicare Program because the program is not availability within that area or state such as Texas and some parts of Arkansas.

Item 9

9. [10:20 AM - 10:30 AM Jeffrey Johnson Anti-Bullying Policy Awareness Training](#)

Attachment: [#1 Harassment and or Bullying Reporting Form.pdf](#)

Attachment: [School Board Anit-bullying training 11 12.pdf](#)

Attachment: [#2 Bullying Harassment Preliminary Review.pdf](#)

Attachment: [Bullying Harassment Investigation Determination Form.pdf](#)

Minutes:

Nancy Woolcock, Assistant Superintendent of Learning Support, provided the Board's annual training for the Jeffrey Johnson Anti-Bullying Policy Awareness. Only three states no not have a bullying law: Hawaii, North and South Dakota. Many states use Florida's program because it has been so successful in meeting the needs.

- The policy must cover reporting, investigating, and have an action plan for victim.
- Last year there were 64 on line reportings; not all were confirmed cases.
- There is a 90-day reporting deadline.

Mrs. Sellers asked if a ConnectEd message could be placed providing parents information on how to locate the forms on the web site. Mrs. Woolcock reported that information has been shown on PGTv and will continue to do so.

Item 10

10. [10:30 AM - 10:45 AM District Level Academic Intervention Plan](#)

Attachment: [Academic Interventions.pdf](#)

Minutes:

David Lewis, Associate Superintendent, and Paula Leftwich, Senior Director of K-12 Curriculum, reported that the district is working on the state mandated RtI-3 tiered differentiated instruction. All the processes have been aligned with the 3-year Strategic Plan.

Tier 1 - Interventions (approximately 75% of student population)

- Group based on skill data
- Differentiated instruction based on grouping
- Organize students based on skill performance
- Meeting expectations with standard support
- Normal basic approach

Tier 2 - Interventions for students not successful with Tier 1 Services (10-15% of population)

- Focus on curriculum must narrow
- Increase academic engaged time
- Working toward expectations with increased support

Tier 3 for students not successful with Tier 1 and 2 services (5-7% of student population)

- Explicit instruction targeting special skill deficits - academic or behavioral
- Differentiated individual and/or very small group instruction (3 or less students)
- Frequent progress monitoring
- Working toward expectations with significant support.

Goals of the Curriculum Department: consistency, intensity, and fidelity.

Mrs. Fields would like a more in depth discussion on the district's academic plan.

Mrs. Sellers asked that the Board consider going back to Thursday work sessions allowing for more time on board meeting dates. Mrs. Wright concurred.

Item 11

11. [10:45AM - 10:55 AM Committee Recommendation to the Superintendent on the seven Step Up Academy applications](#)

Attachment: [Committee Recommendation Step Up Academies 9.27.11.pdf](#)

Minutes:

Mrs. Bridges reported this is a new process for a district sponsored charter school. The initial enrollment is 150 students per site. Mrs. Fields asked for clarification that appropriate social services will be available for students. Mrs. Bridges stated that each site will have a full-time guidance counselor and two school psychologists will be shared between the 7 charter school sites. Joel McGuire, Principal at Lake Region High School, commented that he has a

strong resource base of social services and psychologists at his site already.

Mr. Harris asked the difference from the Compass Charter? Mrs. Bridges reported the difference is in the level of services and interactions that will occur. Compass teachers began as PCSB teachers and as they became more independent the model changed to School Board employees on charter leave. Staff at the Step up Academies will be PCSB teachers with additional supports from the home school; governance is also different (balance between school/community/school board members). Compass Charter served middle school students; these academies will address drop outs and/or over-aged students.

Mrs. Wright questioned the role of the board member on the charter board and if it creates a conflict on interest. Mrs. Bridges reported the role of the board is to provide overall governance for that school; not day-to-day management. An approved state model (4-Corners Charter in Osceola) has already been established where school board members serve on a charter governing board and continue their roles as school board members.

Mrs. Bridges reported that the purpose of the sites is to address the level 1 and 2 students by excellerating the curriculum to get them back on grade level. It is for over-aged students and those highly unlikely to be successful in the regular school setting; high risk of drop outs. Principals envision getting them back on grade level and return to regular school setting.

Mrs. Wright asked for clarification on the role of the principal of the school site. Mrs. Bridges reported that the charter school principal is the guiding leader for the charter site; the principal of the school site will serve on the governing board but the leading responsibility belongs to the charter principal.

Item 12

12. [10:55 AM - 11:00 AM 2011 Grade Three Summer Reading Camp Report](#)

Attachment: [SRC Board Report 092711.pdf](#)

Minutes:

Information

Item 13

13. [Request for Modification for Our Children's Academy](#)

Attachment: [WS OCA Modification Second 9.27.11.pdf](#)

Item 14

14. [Master Inservice Plan 2011-2012 School Year](#)

Attachment: [Master Inservice Plan 2011-2012..pdf](#)
Attachment: [Board Summary Approval MIP 11-12.pdf](#)
Attachment: [PD Master Inservice Plan Component Update - 2011.pdf](#)

Item 15

15. [Update to Substitute Handbook](#)

Attachment: [Substitute Teacher Handbook - original.pdf](#)
Attachment: [Substitute Teacher Handbook 2011-13 Strike.pdf](#)
Attachment: [Substitute Teacher Handbook 2011-13 Final.pdf](#)
Attachment: [Executive Summary Substitute Teacher Handbook 2011-12 10-11-11WS.pdf](#)

Minutes:

Mr. Harris noted that there is no face time in the automated on-line application except the pre-application appointment.

Lois Schuck, Senior Coordinator, Teacher Certification, reported there is a face-to-face meeting with every candidate.

Item 16

16. [Continuation Grant Application for Voluntary Public School Choice](#)

Attachment: [WS VPSC Grant-Year 5 Budget 10.11.11.pdf](#)

Adjournment

The work session adjourned at 11:40 AM. Minutes were approved and attested this 25th day of October, 2011.

Kay Fields, Board Chair

Sherrie B. Nickell, Ed. D, Superintendent